The Healthcare Foundation of New Jersey

Interim Report Narrative

**DATE REPORT COMPLETED:**

**Please note:** ***This narrative must be submitted with updated versions of your approved HFNJ Project Evaluation Logic Model and Budget,* which were included with your contract.** The Interim Report Logic Model is meant to highlight your progress and results to date. Please use this narrative to expand on the information contained in your logic model, to discuss successes and challenges, and to add anything additional that you feel is relevant and want us to know.

**Section I: Interim Report Logic Model**

Use the HFNJ Interim Report Project Evaluation Logic Model form to briefly outline the activities and results (both expected and unexpected) achieved to date.

**Section II: Analysis**

Please summarize your project so far:

1. What are its strengths?
2. What barriers or challenges have you identified? How are you dealing with them?
3. If you have experienced unexpected outcomes, please discuss them here.
4. What lessons have you learned so far during the grant period? What adaptations have you made or do you plan to make because of them?
5. What are your plans for the next six months of the grant? Do you anticipate meeting your projected outcomes?
6. Have you acknowledged the Foundation’s grant as stated in your proposal? How? If you have examples of flyers, brochures, etc. that acknowledge our support, please include them with this report.

**Section III: Sustainability**

What steps have you taken to secure additional funding for this project? What steps will you take over the next six months?

**Section IV: Additional Information.**

If there is anything else that you would like to tell us, please do so here.

Rev. 2.21